

Minutes of Sudbury Fairtrade Town Steering Group 1st May 2014

Present: Anne-Marie Kazimirski, Janet Stenner, Joanne Main,

John & Ann Boardman, Peter Gray, Margaret Tracey, Stephen Perkins

Apologies: Peter Heard, Malcolm Offord, Nicki Dixon, Sue Kistruck

1. Stephen Perkins introduced himself. He is from Glemsford Anglican Church PCC who have decided to commit to Fairtrade. He was given a form to apply for the Fairtrade Church Status for St Mary's.
2. John enquired at Sudbury Mercury offices. There was no evidence of Janet's recipes that she had submitted for Fairtrade Fortnight. Thanks anyway to Janet for trying.
3. John has been in touch with Rose Loy and she is willing in principle to run a fashion show in October. She has given him possible dates. We have to find out if it will be a Kettle and Fish day.
4. Transition Town event (31st May): Joanne and Janet can help Anne-Marie man a stall. Ann B will ask Vi G about getting stock from St Peter's.
5. Janet will check out what Fairtrade stock "Health Foods for You" have.
6. New Certificates to be prepared for Coop Funeral Service, Eden Project, Winch's Café, St Mary's Glemsford.
7. Recent press coverage: FT Fortnight at Woodhall School; full article in EA Daily Times with photo.
8. Peter Gray will try to get "Friends of St Peter's" to declare themselves a Fairtrade group.
9. Peter Gray will mention to Heather that the Fairtrade Group would like to be involved in her children's craft activities at St Peter's.
10. Peter Gray reported that the grant from Sudbury Town Council for website management fees has been agreed by the Finance Committee and the full council.
11. The Fairtrade Town Directory needs updating for 2015. Peter Gray can look at quotes from designers. Funding is to be explored after quotes have been given.
12. Sudbury Fairtrade Day: June 12th 3:30-5:00pm. As it is a Kettle and Fish day we can use St Peter's for an after school event. Suggested activities:
 - sweets in a jar
 - pineapple hoopla [Anne-Marie]
 - bouncy castle, candy floss machine and alpacas [Peter Gray to research]
 - Traidcraft stall [Vi Goodhand to be asked]
 - chocolate tasting competition [Margaret]
 - Fairtrade one- armed bandit [John]
 - Tombola [Brian Stenner] – ask shops to donate Fairtrade stock. (Anne-Marie to ask Waitrose and Boots, Janet to ask Sainsbury's, John and Ann to ask Co-op, Aldi and Tesco.)
 - A craft table [Clare Gray and friends to be asked]
 - Teas, coffees and cakes [Ann and Janet]. Cakes to be made by Margaret, Joanne, Clare Gray, Janet and Ann. Any other offers are welcome.
- Designated First Aider – Margaret
- Newspaper coverage & posters – Peter Gray
- John to promote the event in school assemblies.
13. Sudbury Food and Drink Festival. St Peter's, Sunday 22nd June 11:00 – 6:00pm. John to help set up and pack up [5pm] Margaret can be there from 10:00am. Joanne from 12:15pm.
14. Peter Gray reported that the new Sudbury town signs are going to have the Fairtrade Town logo.

Next meeting Thurs 29th May [mainly to finalise arrangements for June 12th]

7.30pm at 24 Waldingfield Road.

Extra preparation meeting Thursday 5th June, 2pm at St Peter's .